

## Minutes of the 9/15/2010 SSHA Board Meeting

Board Members Present: Jim Askew, President, Donna McCraith, Vice President, Rich Riordan Secretary, and Bob Personette, John Giuliani, Amy Verdin, Greg Milonovich and Stephen Buckner, members. Unable to attend were, Dan Germain member and Mary Anne McClelland, Treasurer and Registered Representative.

The minutes of the 7/28/10 board meeting were approved as corrected, and will be posted on the SSHA web site.

The next Board Meeting is scheduled for September 22, 2010.

### Old Business:

1. Eagle Scout Projects. A. The Secretary has notified Tom Summers that we do not desire to pursue the non skid tape any more as it is obvious that it does not work in the environment of our outdoor stairs. Job **Complete**.

B. Michael Fletcher has completed the work on the Langsford Court stairs and they are excellent. There was a design change to cap the existing wood and replenish the pea gravel because the structure of the stairs, different from the Aquary court stairs, prevents erosion of the gravel down the stairs. He was told not to use the skid tape and he did not. Because of the design change the cost of the job was approximately \$200 less than budgeted. Job **Complete**.

C. Jake Saba is a Life Scout who is looking for an Eagle Scout project. We offered a set of jobs that could be combined into an Eagle project. He reviewed the list and visited to look at the sites. He chose for consideration the following:

1. Build the short set of stairs with handrail, from the asphalt path to the playground, a height up a bank of approximately 3'.
2. Mulch the playground, and make other repairs to be identified.
3. Clean up the common area (if needed) along Cuttermill lane (see para 4 below), and clean/clear brush and trees back from the corner of the basketball court.

We will ask him how his planning is going.

2. Status of Outstanding 2010 Bills. All homeowners have paid. Many thanks to Donna!

3. Tennis Court Common Area Upgrade. We completed the statement of work and issued it to 10 firms who expressed interest in the job. We received 3 proposals and are reviewing them. One proposal was very high cost and was removed from further consideration. We retained the other two. Board members were asked to review those two in detail and to send any questions they may have for the firms to Donna or bring them to the board meeting scheduled for next Wednesday the 22<sup>nd</sup>. At that meeting we will consolidate the questions and Donna will arrange meetings with the 2 firms, in turn, to discuss our questions and their proposals. In the meantime Donna will investigate further some of the requirements identified in the proposals, such as wetland delineation. If we have no wetlands why do we need to do a delineation study? Fleshing out these issues could reduce our costs. As we committed to the membership last spring we will proceed with the best value

proposer and complete phase I, the product of which will be a concept design and estimate for each of the three options that have been defined and approved by the membership. We will brief the three options to a second general membership meeting tentatively scheduled for November 17 at 7 pm, or 1900 to the 24 hour clock guys, in the Hunt Valley School Cafeteria.

4. Trash in the Common Area behind Cuttermill. Donna walked the area again and this time found some trash such as old fencing and old windows. These are located behind the houses in the vicinity of the Langsford court intersection. Next spring we will ask the affected homeowners to remove the debris, perhaps by setting it out for our spring neighborhood clean-up. Until then this item is **Deferred**.

5. Revising the Covenants and Bylaws. Jim's Secretary, who is a notary, is on medical leave and this project has been delayed, but it hasn't died. She will, in the next few months, hopefully sooner, upload and type into word documents, the Covenants and Bylaws. Then we will be able to get on with the job of updating, modifying and bring them into sync with our current operating processes and procedures.

6. Scheduling Board Meetings. We try to schedule board meetings as far in advance as possible, but find it very difficult to establish regularly scheduled meetings open to the general membership. Once we get the bylaws and covenants in a state where they can be easily modified we will begin updating and modifying them to reflect the desires and needs of the membership. This item has been **Deferred**.

7. Annual Audit. Our annual audit has been scheduled for later this month, or early October.

8. Weeds in the Playground. Premium has sprayed the weeds in the playground and eliminated them. **Complete**

#### NEW BUSINESS:

1. We had a dead pine removed and cut into fire wood lengths. We had the beds by the entrance wall to the development weeded and edged. They had become quite overgrown. **Complete.**

2. We are getting bids to remove some large limbs that overhang a member's yard and house from trees in the common area. We have a bid of \$500 which is very good. Donna will get another and then take the low and have the job done.

3. Bob identified that the mulch under the swings in the playground is getting quite thin. If the Eagle Scout project does not come to fruition, we will fix that ourselves.

Respectively Submitted

Rich Riordan, Secretary