

## Approved Minutes of the 07/09/2014 SSHOA Board Meeting

Board Members Present: Stephen Buckner, President, Donna McCraith, Vice President, Cindy Cole Treasurer, Jon Carlo Trujillo and Dan Germain. Unable to attend were John Giuliani, Jim Everett, Rich Riordan and Greg Milonovich members. No homeowners attended.

The meeting was called to order at 7:12 pm in the pavilion at the Hunt Valley Swimming Pool on Sydenstricker Road, as the cafeteria at Hunt Valley Elementary School was inaccessible.

The minutes of the 04/09/2014 board meeting were approved as corrected and will be posted on the SSHOA web site.

The general membership meeting is scheduled for 25 September 2014 at 7:00pm in the cafeteria of Hunt Valley School as approved by the school system.

### OLD BUSINESS:

#### 1. Financial Status:

A. 2014 Budget. The budget for 2014 remains \$22,390.00. We have collected \$21,840.00 to date. Our total bank balance is \$97,168.67.

B. Dues Collection. There are three homeowners that have outstanding balances for association dues/assessments. Five were sent registered mail at the end of June and two have since remitted payment.

C. Financial Audit. The financial audit for 2013 was completed in April. It was a successful process because of solid bookkeeping and the volunteers who stayed after the April meeting. The board should endeavor to duplicate in the future.

#### 2. Milestones and Key Dates. Additional milestones will be added as they are identified.

01/08/2014	Board meeting. <b>Complete</b>
04/09/2014	Board meeting, Audit of our Books. <b>Complete</b>
04/30/2014	HOA dues letter. <b>Complete</b>
05/17/2014	Neighborhood clean-up. <b>Complete</b>
05/30/2014	Dues due. <b>Three exceptions presently</b>
07/09/2014	Board meeting. <b>Complete</b>
09/25/2014	Annual General membership meeting <b>Scheduled</b>
10/08/2014	Board meeting date. <b>Scheduled</b>

#### 3. Action Items from the General Membership Meeting.

A. Speeding on Arley Drive. This issue has been transferred to a "Citizens Task Force" of greater than 10 people in the area identified specifically by Fairfax County.

B. Installation of Lighting for the Entrance Sign. We continue to investigate ways to light the entrance sign, as this will be a costly endeavor. The HOA needs to consider accomplishing this work on a volunteer basis or at a reduced rate for some advertising (for a limited time) in the area of the sign. There is also the question of permitting depending on the type of work to planned / accomplished.

4. Care of the Entrance Wall at the Corner of Arley and Sydenstricker. During the annual general membership meeting, the Board needs to express a special thanks for and recognition to Patty Klein and Joyce Giuliani for their work and dedication to the beautification of the Springfield Station entrance sign.

NEW BUSINESS:

1. Insurance Policy. Our insurance policy with Nationwide cost \$1520 up \$150. The board discussed and resolved to get two additional quotes for insurance.
2. Capital Improvements and Projects. The Board probably needs to look at fixing or remediating mud on the walking path way from Arley Drive to Whitson Court; between Lot #191 and Lot #192. Also discussed were the steps at the bottom of Aquary Court where the grip-tape is gone and the steps are very slippery. Also discussed was a \$1,000 repair for the stairs and repaving at the end of Langsford Court. The covering on the side of the tennis court fencing is loose and flapping. The 'no motor vehicles' sign was stolen and the board discussed replacing the sign and anchoring it to the post with a more 'permanent' solution.
3. Annual General Membership Meeting. The Board reviewed and made notes to the annual membership meeting and started planning for some additional accomplishments.
4. Donna McCraith discussed: The need for updated and consolidated email addresses to correspond with ownership and property addresses. Dan Germain to receive a listing of all available email addresses in the HOA. There are some multiples. Absentee owners have to receive our flier announcing the General Annual Membership Meetings.
5. Electronic Board Member Voting: When the Board votes electronically, the vote has to be recorded in the meeting minutes.

Meeting Adjourned at 8:35pm

Respectfully Submitted,

Jon Carlo Trujillo, Member