

Minutes of the 04/11/2018 SSHOA Board Meeting

Board Members Present: Stephen Buckner – President, Donna McCraith – Vice President, Jon Carlo Trujillo – Acting Secretary, and Geoff Ballou – Member. Unable to attend were Charles Brackett – Treasurer, Rich Riordan – Secretary, John Giuliani and Daniel Germain – Members. No homeowners attended.

The meeting was called to order at 7:25 PM in the Hunt Valley Elementary School, (conference) room 121. Hunt Valley Elementary School front doors were locked, and the Board had a later-than-usual start.

Rich Riordan will not participate on the board or attend meetings for the foreseeable future. Therefore, his role as the secretary must be assumed. Stephen asked Donna to follow-up and determine whether Rich may return to Board membership. Jon Carlo Trujillo agreed to be the acting Secretary until such time that a new Secretary can be elected / appointed.

The general membership meeting remains scheduled for September 20th, 2018 at 7:00pm in the cafeteria of Hunt Valley School (pending approval from Hunt Valley Elementary School, once the 2018-2019 school schedule is finalized).

OLD BUSINESS:

1. Meeting Minutes: January Board Meeting Minutes were reviewed and edits were noted. Jon Carlo noted Donna's changes in order to make corrections and submit a final copy to the Board for approval.

2. Milestones and Key Dates. (Additional milestones will be added as needed / identified)

01/10/2018	Board meeting. Complete
04/11/2018	Board meeting. Complete
04/30/2018	HOA dues letter. Scheduled / Upcoming
05/19/2018	Neighborhood spring clean-up. Scheduled / Upcoming
05/30/2018	HOA Dues payment deadline. Scheduled / Upcoming
07/12/2018	Board meeting. Scheduled / Upcoming
09/20/2018	Deadline – Nominations for Board of Directors. Scheduled / Upcoming
09/20/2018	Annual General Membership meeting. Scheduled / Upcoming
10/10/2018	Board Meeting. Scheduled / Upcoming

GENERAL DISCUSSION / NEW BUSINESS:

1. Financial Status: Charles (Chuck) Brackett, Treasurer, was not present for this meeting and therefore a financial status was not presented nor reviewed.

A. Dues Collection. Dues / Assessments remain scheduled to be collected between April 30th and May 30th. Homeowner letters will go out between April 30th and May 7th. The deadline for dues payment is May 30th. Point of contact (POC) for dues collection is Donna McCraith, Vice President of the Board.

2. Clean-up day: The Board finalized the date of May 19th for the Neighborhood Spring Clean-up day in order to communicate details regarding the event. Donna will include a flyer with information regarding the clean-up plans along with the dues statements. Copies of the "After Action Report" prepared and submitted by Rich Riordan in May of 2017 will be forwarded to all Board members.

3. Common Areas and Landscaping:

A. Following Donna's collection and comparison of bids from five companies, she recommended retaining Premium Landscaping as the Board's provider due to their cost and consistency. Premium has provided the landscaping service for nine years with only one increase of \$5.00.

B. With regard to the ongoing conversation concerning the improvement of the basketball/tennis courts and the surrounding open space, the members present discussed John Giuliani's email to the Board describing the Fairfax County program that helps remediate and restore green spaces.

4. Community Engagement: The members present discussed the Fairfax County budget hearings. Geoff discussed spending and property tax increases. The upcoming April edition of the Herrity Report (Pat Herrity, Board of Supervisors for Springfield District) was mentioned and discussed. That report can be found at: <https://www.fairfaxcounty.gov/springfield/herrity-report-spring-2018-update>

Meeting Adjourned at 8:11 PM

Respectfully Submitted,

Jon Carlo Trujillo, Acting Secretary